



P.O. Box 15284  
Wilmington, DE 19850

BANK OF AMERICA  
Preferred Rewards  
For Business

Customer service information

📞 1.888.BUSINESS (1.888.287.4637)

🌐 bankofamerica.com

✉️ Bank of America, N.A.  
P.O. Box 25118  
Tampa, FL 33622-5118

ORPE HUMAN RIGHTS ADVOCATES, INC.  
6701 BAYMEADOW DR STE B  
GLEN BURNIE, MD 21060-6405

Please see the Important Messages - Please Read section of your statement for important details that could impact you.

# Your Business Advantage Relationship Banking Preferred Rewards for Bus Platinum Honors

for January 1, 2024 to January 31, 2024

Account number: 4460 5137 5898

ORPE HUMAN RIGHTS ADVOCATES, INC.

## Account summary

Beginning balance on January 1, 2024	\$51,435.22
Deposits and other credits	101,173.05
Withdrawals and other debits	-94,774.89
Checks	-15,030.40
Service fees	-89.16
<b>Ending balance on January 31, 2024</b>	<b>\$42,713.82</b>

# of deposits/credits: 29

# of withdrawals/debits: 15

# of items-previous cycle<sup>1</sup>: 0

# of days in cycle: 31

Average ledger balance: \$42,713.82

<sup>1</sup>Includes checks paid, deposited items and other debits

Set up alerts<sup>1</sup>  
for important  
account activity

Choose alerts that matter to you and be notified right away, even when you're not logged in.

- Balances
- Deposits and transfers
- Payment due dates
- And more!

Set up alerts at [bankofamerica.com/onlinebanking](https://bankofamerica.com/onlinebanking).  
You can scan this code with your smart device to go there directly.



When you use the QRC feature certain information is collected from your mobile device for business purposes.  
<sup>1</sup> You may elect to receive alerts via text or email. Bank of America does not charge for this service but your mobile carrier's message and data rates may apply. Delivery of alerts may be affected or delayed by your mobile carrier's coverage.

## IMPORTANT INFORMATION: BANK DEPOSIT ACCOUNTS

**How to Contact Us** - You may call us at the telephone number listed on the front of this statement.

**Updating your contact information** - We encourage you to keep your contact information up-to-date. This includes address, email and phone number. If your information has changed, the easiest way to update it is by visiting the Help & Support tab of Online Banking.

**Deposit agreement** - When you opened your account, you received a deposit agreement and fee schedule and agreed that your account would be governed by the terms of these documents, as we may amend them from time to time. These documents are part of the contract for your deposit account and govern all transactions relating to your account, including all deposits and withdrawals. Copies of both the deposit agreement and fee schedule which contain the current version of the terms and conditions of your account relationship may be obtained at our financial centers.

**Electronic transfers: In case of errors or questions about your electronic transfers** - If you think your statement or receipt is wrong or you need more information about an electronic transfer (e.g., ATM transactions, direct deposits or withdrawals, point-of-sale transactions) on the statement or receipt, telephone or write us at the address and number listed on the front of this statement as soon as you can. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

- Tell us your name and account number.
- Describe the error or transfer you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.
- Tell us the dollar amount of the suspected error.

For consumer accounts used primarily for personal, family or household purposes, we will investigate your complaint and will correct any error promptly. If we take more than 10 business days (10 calendar days if you are a Massachusetts customer) (20 business days if you are a new customer, for electronic transfers occurring during the first 30 days after the first deposit is made to your account) to do this, we will provisionally credit your account for the amount you think is in error, so that you will have use of the money during the time it will take to complete our investigation.

For other accounts, we investigate, and if we find we have made an error, we credit your account at the conclusion of our investigation.

**Reporting other problems** - You must examine your statement carefully and promptly. You are in the best position to discover errors and unauthorized transactions on your account. If you fail to notify us in writing of suspected problems or an unauthorized transaction within the time period specified in the deposit agreement (which periods are no more than 60 days after we make the statement available to you and in some cases are 30 days or less), we are not liable to you and you agree to not make a claim against us, for the problems or unauthorized transactions.

**Direct deposits** - If you have arranged to have direct deposits made to your account at least once every 60 days from the same person or company, you may call us to find out if the deposit was made as scheduled. You may also review your activity online or visit a financial center for information.

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**Deposits and other credits**

Date	Description	Amount
01/02/24	Online Banking transfer from Convera for USILD Executive Education Trans ID: 05697 Confirmation# 4285266453	6,553.20
01/03/24	Online Banking transfer from Convera USILD Leadership Development Trans ID: 05699 Confirmation# 4285266454	4,521.00
01/03/24	Online Banking transfer from CHK 5607 Confirmation# 4885259827	800.00
01/03/24	POSTED CHECK / ITEM (RECEIVED ON 01-03)	808.72
01/04/24	Online Banking transfer from CHK 5872 Confirmation# 4846824230	6,260.00
01/04/24	Online Banking transfer from Convera for USILD Leadership Devel Trans ID: 05697 Confirmation# 4285266460	5,924.20
01/05/24	Online Banking transfer from CHK 5607 Confirmation# 4285266456	7,852.00
01/06/24	Online Banking transfer from CHK 5607 Confirmation# 48852598328	6,820.10
01/06/24	POSTED CHECK / ITEM (RECEIVED ON 01-07)	3,516.75
01/07/24	Online Banking transfer from Convera for USILD Executive Education Trans ID: 06698 Confirmation# 4846824254	6,652.12
01/08/24	Online Banking CHK 5607 Confirmation# 4285266457	7,500.00
01/08/24	Online Banking transfer from Convera USILD Leadership Devel Trans ID: 08693 Confirmation# 4885259829	4,399.79
01/09/24	POSTED CHECK / ITEM (RECEIVED ON 01-09)	808.72
01/11/24	Online Banking transfer from Convera for USILD Executive Education Trans ID: 08699 Confirmation# 4846824233	6,260.00
01/11/24	POSTED CHECK / ITEM (RECEIVED ON 01-11)	4,515.80
01/11/24	Online Banking transfer from Convera for USILD Executive Education Trans ID: 09018 Confirmation# 4285266458	6,580.00
01/11/24	Online Banking transfer from Convera for USILD Executive Education Trans ID: 09019 Confirmation# 4885259832	800.00
01/18/24	POSTED CHECK / ITEM (RECEIVED ON 01-18)	821.75
01/19/24	Online Banking transfer from Convera for USILD Leadership Development Trans ID: 10374 Confirmation# 4846824238	6,260.00
01/19/24	POSTED CHECK / ITEM (RECEIVED ON 01-19)	4,224.20
01/19/24	Online Banking transfer from Convera for USILD Leadership Development Trans ID: 10602 Confirmation# 4285266460	500.00
01/21/24	Online Banking transfer from Convera for USILD Executive Education Trans ID: 10728 Confirmation# 4885259834	478.00
01/21/24	POSTED CHECK / ITEM (RECEIVED ON 01-21)	686.75
01/21/24	Online Banking transfer from Convera USILD Executive Education Trans ID: 10729 Confirmation# 4846824242	1,800.00
01/22/24	POSTED CHECK / ITEM (RECEIVED ON 01-22)	2,614.20
01/23/24	Online Banking transfer from Convera for USILD Executive Education Trans ID: 10787 Confirmation# 4285266461	2,500.00
01/23/24	Online Banking transfer from CHK 5607 Confirmation# 4885259847	800.00
01/26/24	POSTED CHECK / ITEM (RECEIVED ON 01-26)	288.75
01/30/24	Online Banking transfer from Convera for USILD Executive Education Trans ID: 10908 Confirmation# 4846824255	647.00

Total deposits and other credits

**\$101,173.05**

## Withdrawals and other debits

Date	Description	Amount
01/03/24	ITEM FEE FOR ACTIVITY OF 01-03	-15.00
01/06/24	ITEM FEE FOR ACTIVITY OF 01-06	-59.16
01/08/24	CONVERA REFUND STUDENTS – USILD DES: PAYMENT ID: 007530097561 INDN: 1085994216 CO Online Banking Payment CHK 2862 Confirmation# 2048291957	-1,201.00
01/08/24	CHK # 1082 SP LIM. PARTNSHP CAMPUS FACILITY BASE RENT DES: Transaction ID: 00800942008 INDN: 00800942008 CO	-7,515.20
01/08/24	Online Banking Payment CHK 1088 Confirmation# 4856761685	-2,800.00
01/12/24	WIRE TYPE:WIRE OUT DATE:240112 TIME:1018 ET TRN:2023051200297435 SERVICE REF:008025 BNF:STATE OF MD HOUSING AND CO ID:4109044982 BNF BK:WELLS FARGO BANK, N.A. ID:121000248 PMT DET:6BY92DCAR POP Other AZYIA RYANS - NBW PROG	-4,766.35
01/15/24	CHK# 1084 SP LIM. PARTNSHP DES: Trans ID: 00800942008 INDN: 0085994023 CO	-7,515.20
01/15/24	Online Banking payment CHK 5607 Confirmation# 4117096047	-3,080.00
01/16/24	Online payment to UTATEL from CHK 5607 Confirmation#	-890.89
01/17/24	CHK# 1086 SP LIM. PARTNSHP FACILITY OPERATING COST ID: 1085994216 INDN: 1085994216 CO	-2,224.03
01/19/24	VERIZON FIO DES: PAYMENTREC ID:5570217620001 INDN:ORPE INC CO ID:9783397101 TEL	-2,106.10
01/22/24	ITEM FEE FOR ACTIVITY OF 01-22	-15.00
01/26/24	VERIZON FIBER DES: PAYMENT ID: ID:5570217590001 CO	-1,356.78
01/28/24	Internal Transaction -Transfer from Business Acct# 5898 to Payroll Acct#9801	57,944.51
01/30/24	Online Banking payment CHK 2862 Confirmation# 4846909860	-690.00
01/30/24	Online Banking payment BGE CHK 2862 Confirmation# 4748239000	-1,300.00
01/31/24	PROG SELECT INS DES:INS PREM ID:XXXXXXXXX INDN-USILD Fees CO ID:9409348146 PPD	-1,295.35
<b>Total withdrawals and other debits</b>		<b>-\$94,774.89</b>

BANK OF AMERICA BUSINESS ADVANTAGE

### Start receiving online alerts today

Get alerts about your account activity online, by phone or by email. Turn on alerts at [bankofamerica.com/SmallBusiness](https://bankofamerica.com/SmallBusiness) by clicking on **Alerts** in the Activity Center.

You may elect to receive alerts via text or email. Bank of America does not charge for this service, but your mobile carrier's message and data rates may apply. Delivery of alerts may be affected or delayed by your mobile carrier's coverage.

SSM-01-23-2633.B | 5421083

## Checks

Date	Check #	Amount	Date	Check #	Amount
01/07/24	1082	-7,515.20	01/19/24	1084*	-7,515.20
				<b>Total checks</b>	<b>-\$15,030.40</b>
				<b>Total # of checks</b>	<b>2</b>

\* There is a gap in sequential check numbers

## Service fees

Your Overdraft and NSF: Returned Item fees for this statement period and year to date are shown below.

	Total for this period	Total year-to-date
Total Overdraft fees	\$0.00	\$0.00
Total NSF: Returned Item fees	\$0.00	\$0.00

We want to help you avoid overdraft fees. Here are a few ways to manage your account and stay on top of your balance:

- Enroll in Balance Connect™ for overdraft protection through Online or Mobile Banking to help save on overdraft fees and cover your payments and purchases by automatically transferring money from your linked backup accounts when needed.
- Sign up for Alerts (footnote 1) to get an email or text message when your balance becomes low

Please call us or visit us if you have any questions or to discuss your options.

(footnote 1) You may elect to receive alerts via text or email. Bank of America does not charge for this service but your mobile carrier's message and data rates may apply. Delivery of alerts may be affected or delayed by your mobile carrier's coverage.

Date	Transaction description	Amount
01/03/24	ITEM FEE FOR ACTIVITY OF 01-03	-15.00
01/06/24	ITEM FEE FOR ACTIVITY OF 01-06	-59.16
01/22/24	ITEM FEE FOR ACTIVITY OF 01-22	-15.00
<b>Total service fees</b>		<b>-\$89.16</b>

Note your Ending Balance already reflects the subtraction of Service Fees.

## Daily ledger balances

Date	Balance (\$)	Date	Balance(\$)	Date	Balance (\$)
01/01	51,435.22	01/12	109,956.13	01/28	56,975.52
01/08	108,451.99	01/15	99,360.93	01/30	41,309.53
01/09	109,260.71	01/19	105,124.11	01/31	42,713.82

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## Important Messages - Please Read

Service fees The Monthly Fee on your primary Business Advantage Relationship Banking account was waived for the statement period ending 01/31/24. A check mark below indicates the requirement(s) you have met to qualify for the Monthly Fee waiver on the account. \$15,000+ combined average monthly balance in linked business accounts has not been met Become a member of Preferred Rewards for Business has been met For information on how to open a new product, link an existing service to your account, or about Preferred Rewards for Business please call 1.888.BUSINESS or visit [bankofamerica.com/small business](https://bankofamerica.com/small-business).

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Daily ledger balances Date 01/01 Balance (\$) 51,435.22